



CATERHAM SCHOOL

16 September 2011

To Parents and Guardians of First Year pupils

Dear Parents and Guardians,

Welcome to Caterham School! We hope that your son or daughter is settling in really well.

I am writing to confirm the arrangements for our First Year Parents' Reception on Thursday 29 September at 6.30 pm. We are intending to have an informal evening with staff and parents. The staff will be there, as you are, to put faces to names and to begin to get to know you. Clearly, at this stage, we would not be able to discuss your child's academic progress, but rather this is a chance to reassure yourself that he or she is generally settling in well.

The reception will be held in the Humphreys Hall. You will be directed there by prefects who will be supervising the parking. There is disabled access available, please contact Robert Charlesworth on 01883 335029 for further details.

As you enter the Hall would you please collect your name label from the board. Please return it to the board or to a member of staff at the end of the evening. Also, as you enter please collect a sheet with the names of the staff who teach your child. On the reverse of this sheet is a copy of your child's homework timetable.

During the evening light refreshments will be available. Mr Thomas, the Headmaster, and I will say "a few words", but the main purpose of the evening is for you to meet the staff who teach your child and to meet other new parents. The Chaplain and Health Centre representatives will also be present.

Headmaster Julian Thomas BSc (Hons) MBA FRSA
Harestone Valley Road . Caterham . Surrey . CR3 6YA
Telephone +44 (0)1883 343028 . Facsimile +44 (0)1883 347795
email enquiries@caterhamschool.co.uk . website www.caterhamschool.co.uk

Caterham School Limited Company No. 5410420 . Registered Charity No. 1109508
An Associate School of the United Church Schools Trust

The children seem to have settled very quickly. Certainly the comments I have received from staff refer to the enthusiasm and ability of the year as a whole. We look forward to seeing you on Thursday, 29 September from 6.30pm until 8.00pm.

Yours sincerely,

Mrs Lydia P Tapley

Head of Lower School

lydia.tapley@caterhamschool.co.uk

Headmaster Julian Thomas BSc (Hons) MBA FRSA
Harestone Valley Road . Caterham . Surrey . CR3 6YA
Telephone +44 (0)1883 343028 . Facsimile +44 (0)1883 347795
email enquiries@caterhamschool.co.uk . website www.caterhamschool.co.uk

Caterham School Limited Company No. 5410420 . Registered Charity No. 1109508
An Associate School of the United Church Schools Trust