



CATERHAM SCHOOL

13 October 2011

To Parents and Guardians of all First Year Pupils

Dear Parents and Guardians,

As I am sure you are aware, your son or daughter has been taking a languages taster course this half of term in French, German, Latin and Spanish. Pupils will now need to make a decision as to the languages they would like to continue with for at least the next two years.

On the attached form, pupils should rank the languages in order of preference. Pupils will definitely be given their first choice of language and we will also try to accommodate pupils' second language preference as far as possible, although this cannot be guaranteed.

Please could I ask you to ensure that the form is returned on Wednesday 19 October. We need to have arrangements in place by Friday 21 October, so that we can start the new courses immediately after half term. It will not be possible to accept late replies and pupils whose forms have not been received will have their languages chosen for them. **Please could I ask that all forms go directly to the languages teachers and not to the Form Tutors.**

French, German, Italian and Spanish are available as beginner courses in the Third Year **if there is sufficient interest**. Latin cannot be started at this stage.

I hope that this is clear, but should you have any questions, please do not hesitate to get in touch with the individual heads of languages: Mrs McVitty (French), Mr Bird (German), Mr Waite (Latin), Mr Parker (Spanish).

Yours sincerely

Simon Bird
Head of Modern Foreign Language
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Headmaster Julian Thomas BSc (Hons) MBA FRSA
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FIRST YEAR LANGUAGES OPTIONS

Pupil Name:

Tutor:

Please put these languages in order of preference (1= Language I **most** want to do; 4 = Language I **least** want to do).

FRENCH _____
GERMAN _____
LATIN _____
SPANISH _____

This form must be brought into school on Wednesday 19 October and handed to your languages teacher.

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