



# CATERHAM SCHOOL

23 May 2011

To Parents and Guardians of all First Year pupils

Dear Parents and Guardians

## ***First Year visit to Marwell Zoo, Monday 4 July 2011***

The Science Department have organised a trip to Marwell Zoo, Hampshire during Personal Enrichment Week. This will take place on Monday 4 July. The normal School start time of 8.30am still applies. We will be due to depart from Marwell Zoo at 3.00pm with an estimated arrival time back at School of 5.00pm, if not before.

**The trip will be by coach and pupils will be allocated in groups of ten to an accompanying teacher who will escort them around the zoo and to the education centre. Uniform will not be required but a small backpack will be needed for the School packed lunch, water bottle and any additional clothing, sun cream etc.**

Please be good enough to complete and return the form attached, to your child's **Tutor**, by Friday 10 June, the week after Half Term. With your consent, a charge of £21.75 will be added to your School bill to cover the cost of the trip.

If your child is unable to attend this visit, for any reason, please let me know.

Yours sincerely

**J Armitage**  
**Science Department**  
[john.armitage@caterhamschool.co.uk](mailto:john.armitage@caterhamschool.co.uk)



CATERHAM SCHOOL

**PARENTAL CONSENT FOR SCHOOL DAY TRIP**

Trip Description.....Marwell Zoo First Year excursion.

Date.....Monday 4 July 2011 8.30am until 5.00pm

Trip Organiser .....Mr J Armitage

I accept the School's offer to take my son/daughter on the above journey, and agree to their taking part in all activities described in the information sheet. I agree to the cost of the trip being added to my School bill.

Name of student .....Form.....

I agree to authorise any member of staff during the course of the trip to approve such medical treatment for my son/daughter as is deemed necessary in any emergency or upon the advice of a qualified medical practitioner.

Any medical condition from which my son/daughter is suffering, to my knowledge, is described in a separate letter attached to this form, which also sets out any special medical requirements (such as drugs or other treatment) which may be required. The letter should both authorise staff to administer medicines and state appropriate dosage and frequency.

**Please note that the School can not take responsibility for any existing ailment about which the School was not informed explicitly on this consent form.**

Letter attached: YES / NO

Signed .....  
(Parent/Guardian)

Print Name .....

Date .....

Emergency contact number .....

*Information on the school's Policy for Welfare, Health & Safety on School Trips can be found on the website at [www.caterhamschool.co.uk](http://www.caterhamschool.co.uk)*