



CATERHAM SCHOOL

22 June 2011

To Parents and Guardians of First Year students

Dear Parents and Guardians,

Your son or daughter has expressed an interest in taking part in a voluntary trip to raise funds for the School's charities. The trip is a Sunday fun visit for the Second Year to Thorpe Park where pupils will participate in the rides and other attractions that this family theme park offers. It is hoped that the trip will constitute a fun team-building day out, and pupil participation will count towards their Second Form Challenge next year.

The trip will leave School at **8.30am on Sunday 18 September 2011** and return at approximately **6.30pm**. Pupils will travel by coach, and be supervised by staff (including Mr Taylor, Head of Second Year) on the journeys. **At the park, because of the nature of the size and queuing system, the pupils will be allowed to go off in unsupervised groups of no less than three to select the rides they personally wish to have a go on.** They will have to stay in these groupings all day and report back to staff at designated times. The check-ins will be at a central meeting point where at least one member of staff will be on duty at all times for pupils to come to if help is needed. In addition, a mobile number will be provided for all pupils so that if an emergency arises then teachers can be contacted immediately. **Because of the size of the centre and nature of the activities, direct supervision at all times is impossible and it is therefore vital that your son or daughter behaves responsibly throughout the day.** Pupils must be aware that only the specified events and areas are permitted, and any misconduct will result in the individual concerned being withdrawn from the entertainments programme.

The cost of the trip is **£40** which includes travel, admission to the park and a donation to the charity (the final amount donated will depend on the number of pupils going as the coach cost is a fixed price regardless of whether it is full or not). Pupils will need their own spending money in order to purchase food and drinks according to their individual requirements. They should wear clothing in layers to suit a variable temperature (including a cagoule for water rides), and all pupils should bring water, a hat and sun cream if it is sunny.

Please return the attached consent form by Tuesday 28 June with authorisation for the cost to be charged to your school bill if you wish your child to participate. **Places will be allocated in order of return and once booked the full cost will need to be charged, regardless of attendance.**

Yours sincerely

Angela Cox
English Department
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CATERHAM SCHOOL

PARENTAL CONSENT FOR SCHOOL DAY TRIP

Trip Description *Second Year Fun Trip to Thorpe Park*

Date *Sunday 18 September 2011*

Trip Organiser *Angela Cox*

I accept the School's offer to take my son/daughter on the above journey, and agree to their taking part in all activities described in the information sheet. I agree to the cost of the trip being added to my School bill.

Name of studentForm.....

I agree to authorise any member of staff during the course of the trip to approve such medical treatment for my son/daughter as is deemed necessary in any emergency or upon the advice of a qualified medical practitioner.

Any medical condition from which my son/daughter is suffering, to my knowledge, is described in a separate letter attached to this form, which also sets out any special medical requirements (such as drugs or other treatment) which may be required. The letter should both authorise staff to administer medicines and state appropriate dosage and frequency.

Please note that the School can not take responsibility for any existing ailment about which the School was not informed explicitly on this consent form.

Medical Letter attached: YES / NO

Signed
(Parent/Guardian)

Print Name

Date

Emergency contact number

Information on the school's Policy for Welfare, Health & Safety on School Trips can be found on the website at www.caterhamschool.co.uk