



# CATERHAM SCHOOL

19 May 2011

To Parents and Guardians of Second Year pupils

Dear Parents and Guardians

## **Second Year History Trip to the National Army Museum Thursday 07 July 2011**

On Thursday 07 July 2011 the History Department will be taking all the Second Year to National Army Museum for the day to support the learning they will have done this year on the Civil War period and the British Empire. The trip will also provide a very good taste of the pupils' Third Year studies on the First and Second World Wars. During the day the pupils will have the opportunity to take part in a workshop handling seventeenth century armour and weapons, as well as touring the museum's excellent exhibitions.

Pupils will not have to wear school uniform but should wear appropriate clothing and, in particular, comfortable footwear, as they will be on their feet for a long time during the day. The School will provide packed lunches for all the students, though pupils are free to bring their own food if they wish.

The cost of the trip is £10 per pupil and with your agreement, this amount will be charged to your account. This includes the cost of travel, entry and educational workshops. We will need to leave School at 8:30am sharp and so I would be grateful if you could ensure your son or daughter is at School by 8:20am. We will aim to return for 4:00pm but this will, of course, be traffic permitting.

Please could you fill in the consent form attached to this letter and return it to me at School as soon as possible. If you have any questions please contact me at School.

Yours sincerely

**Toby Cooper**  
**Second in History**  
[toby.cooper@caterhamschool.co.uk](mailto:toby.cooper@caterhamschool.co.uk)  
**Direct line: +44 (0)1883 33506**



CATERHAM SCHOOL

**PARENTAL CONSENT FOR SCHOOL DAY TRIP**

Trip Description.....**Second Year Trip to** .....

.....**the National Army Museum**.....

Date.....**07 July 2011**.....

Trip Organiser .....**T. Cooper** .....

I accept the School's offer to take my son/daughter on the above journey, and agree to their taking part in all activities described in the information sheet. I agree to the cost of the trip (£10.00) being added to my School bill.

Name of student .....Form.....

I agree to authorise any member of staff during the course of the trip to approve such medical treatment for my son/daughter as is deemed necessary in any emergency or upon the advice of a qualified medical practitioner.

Any medical condition from which my son/daughter is suffering, to my knowledge, is described in a separate letter attached to this form, which also sets out any special medical requirements (such as drugs or other treatment) which may be required. The letter should both authorise staff to administer medicines and state appropriate dosage and frequency.

**Please note that the School can not take responsibility for any existing ailment about which the School was not informed explicitly on this consent form.**

Letter attached: YES / NO

Signed .....  
(Parent/Guardian)

Print Name .....

Date .....

Emergency contact number .....

*Information on the school's Policy for Welfare, Health & Safety on School Trips can be found on the website at [www.caterhamschool.co.uk](http://www.caterhamschool.co.uk)*