



CATERHAM SCHOOL

To Parents and Guardians of Third Year pupils

19 September 2011

Dear Parents and Guardians,

Third Year History Trip to the Somme - Friday 14 October 2011

The History Department at Caterham School is planning a one-day study visit to the First World War battlefields of the Somme. The intention is to complement and bring to life a fascinating aspect of history that all of the current Third Year are studying this term. The trip is planned to tie in with the delivery of the syllabus, providing a vital source of information for the pupils' individual First World War projects.

The proposed itinerary is as follows:

- Date: Friday 14 October 2011
- Times: Depart Caterham School at 5:45am and return at approx. 11:15pm.
- Transport: Luxury coach and ferry across the Channel.
- Cost: £52.00 per pupil including travel, entries, insurance, resources and guides.

We are using a company we have used before and who we trust (Galloway). For our trip they are organising visits to Thiepval and its exhibition centre, Newfoundland Park and La Boisselle. We will also visit the graves of a number of Old Cats who the students will have done some research on beforehand. If you have any relatives who are buried in the Somme region, it may also be possible to visit their graves.

All students will need a valid passport and an EHIC. Any students with non-EU passports will not need additional visas but must see me as soon as possible to complete the necessary visa exemption paperwork.

Students will also need to bring:

- Money for breakfast (on the ferry) and an evening meal (on the return ferry journey). Bear in mind that Euros will be needed for any purchases in France but the ferry will take sterling.
- A waterproof top, warm clothing, and both trainers **and** walking boots/ Wellington boots (there is every chance that it will be cold, wet and muddy).
- A pen and notepad (each student will be asked to produce a project based partially on the trip, so notes and records will need to be kept).
- A camera (not essential) and walkman/mp3 player (not essential) may also be useful, but valuables are brought at the students' own risk.

A packed lunch will be provided by the School, but students may wish to bring along additional snacks or drinks.

From 5:00am on the day, I can be contacted on 07525 907901 in case of emergencies.

Please keep this letter for reference, complete the attached consent form and ask your son or daughter to return it to their History teacher as soon as possible and by Friday 30 September at the latest. With your agreement, the cost of the trip will be added to your school account so there is no need to return cash or a cheque with the consent form. If you need any further information you can contact me at school by e-mail on toby.cooper@caterhamschool.co.uk or by phone (ext.263).

Yours sincerely,

Toby Cooper
Second in History
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CATERHAM SCHOOL

PARENTAL CONSENT FOR A NON UK DAY SCHOOL TRIP

Please complete this form using BLOCK CAPITAL LETTERS

This form, or a copy, will be taken by the group leader on the trip. A copy will be retained by the SMT emergency contact.

Trip Description **VISIT TO WORLD WAR ONE BATTLEFIELDS**

Date **Friday 14 October 2011**

Trip Organiser **Mr T Cooper**

Name of pupilForm

Pupil's date of birthdaymonthyear (e.g. 12.10.1994)

Pupil's passport details:-

Nationality shown on passport

Passport Number

Date of Expiry

For trips to EU countries, does the pupil have an EHIC Card (EU Citizens only) YES / NO

Parent/Guardian's name (and first emergency contact)

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Parent/Guardian's address.....

.....

.....

Telephone numbers:-

WorkHome

Mobile.....Fax.....

E mail address

Continued overleaf/...

Alternative Emergency contact name

Alternative Emergency contact address

.....

.....

Alternative Emergency Contact Telephone numbers

WorkHome

Mobile.....Fax.....

E mail address

I will inform the Trip Leader as soon as possible of any changes to the details given on this form between now and the commencement of the trip.

Declaration

I agree to my son/daughter/ward taking part in the trip and confirm I have read and discussed the details on the trip information sheet with my son/daughter/ward.

I agree to my son/daughter/ward participating in the activities described on the trip information sheet.

I acknowledge that my son/daughter/ward understands the importance of behaving responsibly on the trip, in accordance with the details set out in the policy for Caterham School Trips.

I understand the extent and limitations of the insurance cover provided (a copy can be obtained from the Estates Bursar).

I consent to the cost of the trip (£52.00) being added to my School bill.

Name

Signed..... Date

Information on the school's Policy for Welfare, Health & Safety on School Trips can be found on the website at www.caterhamschool.co.uk