



CATERHAM SCHOOL

5 January 2011

To Parents and Guardians of Upper Sixth pupils studying Geography

Dear Parents and Guardians,

**Royal Holloway Student Lecture:
Reconstructing the Past: the Geography of the Ice Age
Monday 7 February 2011**

On Monday 7 February, all Upper Sixth A2 Geographers will have the opportunity to attend a Student Lecture at Royal Holloway, University of London.

The lecture is titled: **Reconstructing the Past: the Geography of the Ice Age**. Dr Danielle Schreve will be covering key ideas and concepts from part of the **A2 Unit on Cold Environments**, which your son or daughter will be studying this term. This lecture is designed to enhance the A2 Level Geography Curriculum with up to date case studies and to give students an insight into University style lectures.

The lecture will take place in the Geography Department at Royal Holloway. We will be travelling there by minibus, departing from School at **4pm prompt** in order to make the start of the lecture, which runs from 5.30-6.30pm. We anticipate arriving back at Caterham by **8pm**.

There is **no charge** for the lecture and I would be grateful if you would complete and return the attached Consent Form by **Friday 21 January**.



CATERHAM SCHOOL

Should you have any queries regarding the trip, or matters related to it, please do not hesitate to contact me at the School.

Yours sincerely,

Joanna Woolley

Geography Department

joanna.woolley@caterhamschool.co.uk



CATERHAM SCHOOL

PARENTAL CONSENT FOR SCHOOL DAY TRIP

Trip Description..... *Geography A2 Trip - Royal Holloway, University of London*
Geography of the Ice Age Lecture
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Date..... *Monday 7 February: 4pm – 8pm*
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Trip Organiser - Miss J Woolley

I accept the School's offer to take my son/daughter on the above journey, and agree to their taking part in all activities described in the information sheet. I agree to the cost of the trip being added to my School bill.

Name of studentForm.....

I agree to authorise any member of staff during the course of the trip to approve such medical treatment for my son/daughter as is deemed necessary in any emergency or upon the advice of a qualified medical practitioner.

Any medical condition from which my son/daughter is suffering, to my knowledge, is described in a separate letter attached to this form, which also sets out any special medical requirements (such as drugs or other treatment) which may be required. The letter should both authorise staff to administer medicines and state appropriate dosage and frequency.

Please note that the School can not take responsibility for any existing ailment about which the School was not informed explicitly on this consent form.

Letter attached: YES / NO

Signed
(Parent/Guardian)

Print Name

Date

Emergency contact number

Information on the school's Policy for Welfare, Health & Safety on School Trips can be found on the website at www.caterhamschool.co.uk