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# CATERHAM SCHOOL

27 June 2011

To Parents and Guardians of Senior School pupils

Dear Parents and Guardians,

I am writing to inform you that there are still a substantial number of unnamed items in Lost Property. On Friday 1 July all of the items will be displayed in the Concourse area at School from the morning until after lunch. Pupils will be informed of this during Tutor periods and it will be the final opportunity for pupils to claim any missing items. After Friday the remaining items will be given to the P.A. for re-distribution, to the Nearly New Uniform section or to charity.

I would like to remind parents that it is vital that pupils' belongings are named so they can be listed and reclaimed.

Yours sincerely,

James Burnside

Acting House Co-ordinator

[James.burnside@caterhamschool.co.uk](mailto:James.burnside@caterhamschool.co.uk)