



CATERHAM SCHOOL

17 October 2011

To Parents and Guardians of pupils in Pre-Prep, Prep and Senior School

Dear Parents and Guardians

Mock Interviews

In today's ever changing world, we need to ensure our students are prepared for the challenges that lie ahead.

We already know that popular university courses can be oversubscribed with many students being called to attend selection interviews before receiving an offer. The government's target of 50% of students in higher education also means that being a graduate alone isn't necessarily enough to guarantee a career on leaving university. Our students also need to demonstrate transferable skills, show relevant workplace experiences and be able to market themselves to prospective employers. Indeed many graduate recruiters are now starting their recruitment drive in the first year of an undergraduate course so preparation is vital.

Mock interviews for all Oxbridge, medical, dentistry and veterinary students have always taken place but in September 2004 a comprehensive mock interview programme was introduced for all Upper Sixth students on an opt **out** basis. This year the interviews are taking place on Tuesday 8 and Thursday 10 November from 7pm to 9pm. Students will attend a 40 minute interview, which includes a 10 minute debrief. The emphasis for many will remain on university selection but for those students who are not expected to be called for interviews, the questions will concentrate on a more general approach to job hunting.

Arranging interviews for 150 pupils is a daunting task and one where I would like to ask for your support and assistance. If you would like to become a parental interviewer then please complete the attached form and return it to me at school. Alternatively, please contact me at clare.brown@caterhamschool.co.uk or call me on extension 307 to discuss further.

It is vital that we continue to offer this service to all our Upper Sixth pupils and this can only be achieved with your support.

Yours sincerely

Mrs. Clare Brown
Head of Careers
clare.brown@caterhamschool.co.uk

Headmaster Julian Thomas BSc (Hons) MBA FRSA
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CATERHAM SCHOOL CAREERS DEPARTMENT
MOCK INTERVIEW SCHEME

Name:	
Address:	
Email Address:	
<u>Telephone</u> Work:	
Home:	
Mobile:	
Occupation:	
Type of Company:	
Brief Job Description:	
Dates Available:	Tuesday 8 November/Thursday 10 November Please delete as necessary.
Signed	

PLEASE RETURN TO MRS CLARE BROWN. HEAD OF CAREERS.

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