

**A MESSAGE FROM THE CHAIRMAN
CATERHAM SCHOOL PARENTS' ASSOCIATION
YOUR PA NEEDS YOUR HELP!**

Dear Parents

On behalf of Caterham School Parents' Association I would like to welcome you back to the new school year.

Many have commented that we have a very strong Parents' Association here at Caterham which not only raises funds for those little extras but also creates a feeling of community between parents, staff and pupils alike. However, none of this could be achieved without those hard working parents who volunteer to be either a member of the PA or a Form Rep.

As many of you are aware, 2011 saw the launch of the School's Bicentenary Celebrations. Needless to say 2011/2012 will be very busy years for both the School and the PA with a number of 'special' events currently being organized. With this very much in mind, I am sending out a plea to all parents for your help.

If you can spare just a little of your time to either join the main PA committee, become a Form Rep or even offer your help on one of our smaller sub committees we would be delighted to hear from you. The role can be as big or small as you feel able.

If you would like more information or would like to offer your help in any way, please e-mail me debbie.j.may@gmail.com (before the AGM) or the incoming Chairman Liz Mason kenleymasons@aol.com (after the AGM).

After the failed attempts of the past two years we are currently in the process of compiling the new School Directory 2011/2012. I would stress however, that unless you completed and returned your new data form which was sent to you by the School and, unless you have ticked the boxes allowing the school to release your information to the PA, we will **not** be given your details to include in the Directory. If you are in any doubt, please contact the School Secretary Alyson Aranha who maintains the school database holding your details.

The Directory also includes an 'Ads' section in which parents and friends of the school can advertise. Our Directory is distributed to all families in the Pre Prep, Prep and Senior schools reaching not only the 800 or so Caterham families but their extended families too! If you would like to advertise or know of someone who would; please contact Maureen Gibbins on mbgibbins@aol.com.

Finally, we value your continued support at our PA events so please make a note of this term's dates in your diaries; we look forward to seeing you.

Fri, 14 th October	Welcome Supper	Sat, 26 th November	Christmas Dinner Dance
Wed, 9 th November	PA AGM	Sat, 3 rd December	Prep School Christmas Fair
Sat, 12 th November	Family Fireworks Night		

Kind Regards

Debbie May
Chairman
Caterham School Parents' Association

CATERHAM SCHOOL PARENTS' ASSOCIATION
ANNUAL GENERAL MEETING
Wednesday, 9th November 2011
8.00pm Senior School Library

NOTICE IS HEREBY GIVEN that the Annual General Meeting of the Association will be held at Caterham School on Wednesday, 9th November 2011 at 8.00pm in the Senior School Library

Agenda

1. Chairman's Welcome
2. Apologies for Absence
3. Minutes of the AGM 3rd November 2010 matters arising
4. Chairman's Report
5. Treasurer's Report and Adoption of Accounts
6. Appointment of Account Reviewer
7. Vote of thanks to outgoing Committee Members and Officers
8. Election of Officers
9. Election of Committee Members
10. Headmaster's Response

Under the terms of the Constitution the Chairman, Vice-Chairman, Treasurer and Secretary are elected annually, all other members bi-annually.

- **This is an opportunity to hear about the activities and events organised by the PA.**
- **It is also an opportunity to learn why a strong Parents' Association is necessary for the ambition of Caterham School to be 'the best Co-Educational day and boarding School in the South East Region'.**
- **Please complete the form below if you will be attending and if you would like to join the Committee or become a Form/Tutor Group Rep – new members are always very warmly welcomed.**
- **The meeting will be followed by drinks and canapés in the Library.**

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Please complete and return to the Chairman, Debbie May, Wayside, 90 Welcomes Road, Kenley, Surrey CR8 5HE, by no later than 2nd November 2011

I/We will be attending the AGM on Wednesday 9th November 2011 at 8.00pm

Mr/Mrs/Ms.....

Address.....

Tel:.....E-mail:.....

Son's/Daughter's Form.....Pre-Prep/Prep/Senior.....

I would like to serve as a Committee Member.....Form/Tutor Group Rep.....

Signed.....