



CATERHAM SCHOOL COMBINED CADET FORCE

Harestone Valley Road, Caterham, Surrey CR3 6YA

Tel: 01883 335 061 Fax: 01883 347 795

Email: ccf@caterhamschool.co.uk



Contingent Commander: Wing Commander K M Bage BSc (Hons) MBA MCIM RAFVR(T)

Parents/Guardians

Our reference: sumup0414.doc

Date: 23 April 2014

SUMMER TERM CCF UPDATE

Another busy term is ahead of us in the CCF. Our recruits will take their final steps towards qualifying as cadets, and our existing cadets will be undergoing advanced training. **Please find below a list of key training dates.**

The start of a new term provides an opportunity to remind all cadets and parents of a few points:

1. **Regular Attendance** – In order to ensure that training runs smoothly, regular attendance **every Wednesday** evening from **1900 hrs to 2100 hrs** is expected. Permission to be excused from a parade evening can be requested in advance. Please telephone/email the CCF direct.
2. **Turnout** – Smart uniform and appearance are part of being a cadet. Uniform must be washed and pressed. Boots must be clean and well polished.
Hair on boys will be short, above the collar and with full face showing. Girls will be required to tie long hair back in a bun.
Cadets will not be allowed to participate unless they meet these conditions.
3. **Annual General Inspection (AGI) – Sunday 11 May 2014** - A very important event in the CCF calendar. **This is a compulsory event for all cadets.**
An invite letter is at the bottom of this update, along with detailed timings for cadets. If, due to extenuating circumstances, your son/daughter cannot attend please email the CCF at the above email address.
4. **RAF Section Field Day (AEF) –** Details for RAF Section cadets to go flying will be supplied to those wishing to attend. This term's AEF Day is **Thursday 05 June 2014.**
5. **Field Training Day & Army Section Field Day** - Details for Army Section cadets to go on these activities will be supplied to those wishing to attend. The dates are **Sunday 15 & Monday 16 June 2014.**
6. **Contingent Range Day** – We will be running a range day for qualified cadets (if unsure, ask) on **Sunday 22 June 2014.**

7. **Army & RAF Summer Camp Briefings – Attendance at these briefings is MANDATORY** for all cadets going on camp. It will take place on **Wednesday 25 June 2014**. More details relating to the camp to follow, including confirmation of those attending.
8. **CCF Letterbox** – To simplify the collection of paperwork for activities please ensure all forms/cheques are hand-posted through the CCF letterbox (in the CCF HQ office door). The envelope should be clearly marked with the activity and the name of the cadet.
9. **Out of hours contact with the CCF** – When activities are running outside of CCF parade nights or normal School hours, please use the CCF emergency mobile number given on the Joining Instructions. Do try to limit this to urgent enquires about a particular activity that is running at that time. The mobile number is only active in the period just prior to and during the event.
In the unlikely event we have to cancel an activity, we will also amend the message on the CCF direct line shown at the top of CCF letterhead, and also shown in the School Calendar.

If you would like to discuss any aspect of the CCF further please contact either Capt Gordon Wilkinson or Lt Mathew Owen at School. Alternatively, you can contact me on the email address above.

{Original Signed}

K M BAGE
Wg Cdr
Contingent Commander

Dates for Summer Term 2014 - Summary

11 May	Annual General Inspection (1430 hrs)
05 June	AEF, RAF Benson
15 June	Field Training Day, Longmoor
16 June	Army Section Field Day, Longmoor
22 June	Range Day, Ash
05 – 11 July	Army Section Summer Camp, St Mawgan
19 – 26 July	RAF Section Summer Camp, RAF Linton-on-Ouse

Subject to Operational Requirements, the MoD may cancel/change bookings

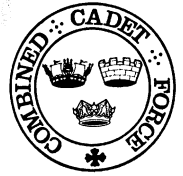


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Our reference: agi14 07

Date: 23 April 2014

Annual General Inspection (AGI) - Sunday 11 May 2014

I have the pleasure to invite you and your family to the AGI on Sunday 11 May 2014.

The Inspecting Officer will be:

LIEUTENANT COLONEL CD DAVIES MBE PWRR
Operations Team Leader Africa and Rest of World
Joint Permanent Headquarters, Northwood

Lt Col Davies was commissioned from the Royal Military Academy Sandhurst in December 1995, after which he completed numerous posts at regimental duty. Following a Divisional staff appointment and sub-unit command, he was posted to Army Headquarters before attending the Advanced Command and Staff Course. On completion of his current post, he will assume command of the 2nd Battalion, The Princess of Wales's Royal Regiment.

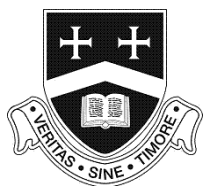
Please aim to arrive at the School by 1415 hrs to allow enough time to be outside the Main Pavilion on the Home Field by 1425 hrs. During the course of the afternoon a number of the events will be taking place in various areas of the School grounds, hence I would suggest stout footwear should be worn.

Cadets will be required for most of the day to help with the setting up and dismantling of events. There will be time to return home from late morning until early afternoon. Further details are shown in the attached letter.

I look forward to seeing you on the day.

{Original Signed}

K M BAGE
Wg Cdr
Contingent Commander

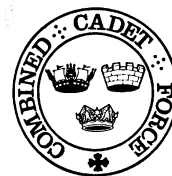


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Our reference: agi14 25

Date: 23 April 2014

Sunday 11 May 2014 – Annual General Inspection (AGI) **Timings for Cadets**

The AGI is one of the highlights of the CCF year at Caterham. It is an opportunity, not only for the Inspecting Officer to review the Contingent, but for you to see what your son or daughter does on a Parade night or training weekend.

I hope that you will be able to attend.

Your son or daughter will need to be at school for most of the day. The exact timings are shown below.

Arrive: 0830 hrs	All Cadets, in Uniform (Guard of Honour – civilian clothes)
Depart: 1130 hrs	All Cadets (except Guard of Honour)
Depart: 1200 hrs	Guard of Honour (except Door Guard x 2)
Arrive: 1345 hrs	All Cadets

Depart: 1730 hrs earliest All Cadets

Please note that Cadets will not be released by the Contingent Officers until all equipment has been returned to Stores and all chairs have been returned to classrooms.

Cadets will not be joining you for tea.

Thank you for your continued support.

{Original Signed}

K M BAGE
Wg Cdr
Contingent Commander