



CATERHAM SCHOOL

11 October 2013

To Parents and Guardians re Duke of Edinburgh's Award Presentation Evening

Dear Parents and Guardians

Duke of Edinburgh's Award Presentation Evening

This year we will be holding our Annual presentation evening on **Thursday 7 November**. This night will be used to celebrate the achievements of our students, and to award certificates and badges. This evening is a vital part of the award process and we expect all students who have completed their Bronze, Silver or Gold Award to attend, along with current U6th Gold participants.

The presentation evening will be held in the **Humphreys Hall on Thursday 7 November at 7pm**. I hope you will be able to accompany your son or daughter to this evening so you can celebrate their achievement and to hear about the many great activities that Caterham students have been involved with. I would be very grateful if you could spend a few moments to fill out the attached slip and return it to me via your son or daughter, so that I can arrange for the appropriate seating and refreshments to be available.

Yours sincerely

Ben Wilkinson
DofE Coordinator
Ben.Wilkinson@caterhamschool.co.uk

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Duke of Edinburgh's Award Presentation Evening

Thursday 7 November at 7.00pm

I will be accompanying _____ to the Awards evening and I
will be requiring _____ seats.

Please return this slip to Mr Wilkinson **by Thursday 17 October.**

Many thanks.

Ben Wilkinson
DofE Coordinator
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