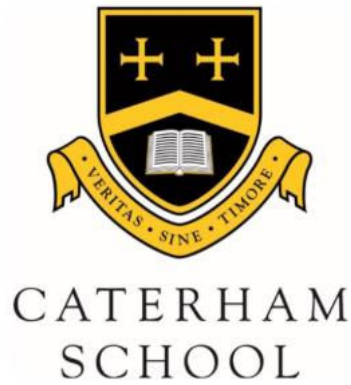


Accessibility Policy

Caterham Summer School



Policy Author:
Date Reviewed by Authors:
Next Review Date:

Summer School Manager
Spring Term 2026
Spring Term 2027

Caterham Summer School

Accessibility Policy

Policy Status: Accessibility, Learning Support (SEND), Safeguarding and Child Protection

Applies to: All staff and students

Author: Summer School and Holiday Programmes Manager

Last reviewed: April 2026

Next review: April 2027

Introduction

Caterham Summer School is committed to being an inclusive programme in which all students are valued and supported to access learning, activities and wider Summer School life. We aim to ensure that students with disabilities and those with Special Educational Needs and Disabilities (SEND) are not placed at a disadvantage and can participate as fully as possible throughout their course.

This policy reflects Caterham School's wider commitment to inclusion and equality and aligns with the Caterham School [Accessibility Plan 2023–26](#), as well as the requirements of the [Equality Act 2010](#). Reasonable adjustments will be made wherever practicable to support individual needs.

This policy reflects current statutory guidance and best practice, including the [Equality Act 2010 – GOV.UK](#) and the [SEND Code of Practice: 0 to 25 Years – GOV.UK](#)

Definition of Disability

For the purposes of this policy, a disability is defined in accordance with the Equality Act 2010 as a physical or mental impairment which has a substantial and long-term adverse effect on a person's ability to carry out normal day-to-day activities.

Aims of the Policy

Caterham Summer School aims to:

- Promote equal access to the curriculum, activities and facilities
- Ensure students with disabilities can participate confidently and safely
- Make reasonable adjustments to accommodate individual needs
- Foster an inclusive and respectful environment

The aims of Caterham Summer School reflect the wider values of Caterham School and a commitment to high standards of pastoral care and wellbeing.

Admissions and Disclosure of Needs

Caterham Summer School adopts an inclusive admissions approach. Parents and guardians are required to inform Caterham Summer School of any disability, medical condition or SEND requirement at the point of booking.

Early disclosure allows the Summer School to:

- Assess support requirements
- Plan appropriate adjustments
- Determine whether needs can be met safely and effectively

Failure to provide relevant information may limit Caterham Summer School's ability to offer suitable provision.

Access to the Curriculum

All reasonable steps are taken to ensure that students with disabilities can access the academic programme. Adjustments may include:

- Modified seating, lighting or classroom layout

- Differentiated teaching approaches
- Adjusted timetabling or rooming where necessary
- Use of assistive technology or alternative formats

Academic staff are briefed on individual needs where appropriate, and support plans may be reviewed during the course on a case-by-case basis, in line with Caterham School's established SEND practice.

Access Around the Site

Caterham School's campus includes buildings on varying levels within the Caterham Valley. Accessibility continues to improve through ongoing site development and planning.

During Summer School:

- Most teaching and residential areas are accessible via lifts and ramps
- Staff are available to assist students at busy times or events
- Temporary access solutions may be implemented where required
- Timetables or room allocations may be adjusted to meet individual needs

Access arrangements are reviewed individually, and reasonable adjustments are made wherever practicable.

Activities and Trips

Caterham Summer School is committed to ensuring that students with disabilities can participate in activities and excursions whenever possible.

- The Activity Coordinator, the Trip Coordinator and Activity Assistants are informed of relevant access needs
- Risk assessments consider individual requirements
- Alternative arrangements may be offered where necessary

All decisions are made with due regard to safety, inclusion and the student experience and in consultation with the Summer School and Holiday Programmes Manager.

Information and Communication

Information will be provided in accessible formats where required. This may include:

- Large print or simplified documents
- Verbal explanations
- Use of digital or assistive technology

Parents and students are encouraged to discuss communication needs with the Caterham Summer School Admissions team in advance.

Responsibilities

Overall responsibility for accessibility during the Summer School rests with the Summer School Manager, in liaison with the Commercial Manager relevant senior staff, pastoral leads and the Estates team, as appropriate. Decisions regarding adjustments are made collaboratively and reviewed as needs arise.

Policy Review

This policy is reviewed annually and may be updated to reflect changes in legislation, best practice or the operational needs of Caterham Summer School. It should be read alongside Caterham School's [Accessibility Plan 2023–26](#) and Caterham School's [Learning Support \(SEND\) Policy](#).

This policy reflects statutory guidance and Caterham School best practice.

It is due for review in April 2027